



FO-19 APPLICABLE QUALITY REQUIREMENTS

This document defines the requirements applicable to all suppliers (manufacturers, subcontractors, distributors, importers, resellers, repairers) working with the company SMES.

Specific, additional requirements may also be indicated on orders.

This document, referenced on all purchase orders, constitutes a contractual obligation for all orders relating to products subject to EN 9100 requirements.

By accepting the SMES order, the supplier commits to comply with the clauses defined in this document.

Any change in their application must be agreed in writing between the supplier and SMES.

1. GENERAL OBLIGATIONS OF THE SUPPLIER

The supplier has to deliver products in accordance with the technical requirements and the clauses stipulated on the purchase order within the contractually agreed time limits.

The above obligation also applies to any product that the supplier may have to subcontract as part of the order.

The supplier has to design and maintain a quality system which is suitable for the products covered by the order and that will ensure that the delivered product will comply with contractual requirements.

Any significant change in the supplier's organization must be reported to SMES.

No modification of the physical or functional characteristics, and specifically, changes in material, component, manufacturing and/or imposed control process impacting the order, can be made by the supplier without the prior written agreement of the SMES Quality Control department.

Tools, manufacturing documents, control means supplied by and property of SMES do not exonerate the supplier from its responsibility to supply fully compliant products.

The supplier undertakes to inform SMES, as soon as they become aware of it, of all events or issues likely to affect the contractual delivery date and/or the compliance of the supply.

The identified key characteristics must be monitored in an appropriate manner to ensure the supply of a product that complies with the specified requirements (in that case, the supplier is required to provide a control report). This requirement and, if applicable, related sampling rules, must be specified on the order form.

The supplier is also required to keep all order-related documents for a duration of at least 10 years.

2. MONITORING OF THE SUPPLIER BY SMES

SMES representatives – whether internal or mandated - possibly accompanied by third parties (customers, officials, etc.), may carry out audits or monitoring actions at the supplier's premises in order to check:

- The compliance of the supplier's quality system with the requirements of this document;
- The conditions of execution of the order;
- The measures implemented if a need for corrective actions has been identified.

SMES reserves the right to verify on the supplier's premises (and possibly on the premises of their subcontractors) that the product complies with the requirements specified in the order.

3. SUPERVISION OF THE SUPPLIER BY OFFICIAL BODIES

Depending on the nature of the ordered product or services, official bodies are likely to exercise surveillance over all operations related to the execution of the order. In that case, the supplier and their possible

subcontractors must provide the representatives of those official bodies with free access to their facilities and to any document related to the execution of the order, as well as provide them with all the means enabling them to carry out their mission.

4. QUALITY SYSTEM OF THE SUPPLIER

The supplier must implement, use and maintain a documented quality system that ensures that the product complies with the specified requirements.

The applicable general quality system standard is ISO 9001 of the current revision.

The supplier must take all the necessary steps to ensure the safety of its facilities, storage areas and logistics means to prevent any risk of improper use of the products under contract. The supplier also has to implement a process to raise the awareness of their staff of the importance of their involvement in product compliance, their contribution to product safety and the importance of ethical behavior. The supplier must implement an action to prevent the use of counterfeited parts and inform SMES in case of detection of suspected or proven counterfeited parts.

Additional requirements

Contract review

Contract review activities must take into account the respect of the delivery deadlines, the specified requirements, the identification of special, risky characteristics, in order to implement internal measures enabling them control their variation risks.

It is the supplier's responsibility to check, for each order, the update index of all the documents mentioned on the order. Any request for documents (drawings, specifications, etc.) required to complete the order has to be sent to the SMES Quality Control department.

The supplier must obtain by their own means the documents which are not the property of SMES (ex: quality standards, ...), and that are required to carry out the order.

Purchasing

The supplier must pass on to its subcontractors the quality requirements of the present document that affect them, as well as the requirements for key characteristics, and check they are respected. If SMES dictates supply sources, those authorized sources have to be specified on the order and on any documents called for by the order. Special processes used shall be identified, qualified and conducted by qualified personnel.

Subcontracting

SMES reserves the right to hand over to the supplier all or part of the supplies required to complete the order. In that case, the supplier undertakes to solely use those supplies; their replacement with any other equivalent can only be done with the prior written agreement of SMES. The supplier undertakes not to use those supplies for applications other than those provided for.

SMES may provide manufacturing and/or control equipment as part of the execution of an order.

These means remain the property of SMES. The supplier is required to identify them, to maintain them in good working order and to inform SMES in writing of any wear or deterioration.

Date :

Nom :

Signature :